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See Also: FRM-133A; POL-640



Approved by:
Mark Duncan

POLICY

POL – 133

MANAGING MEMBER SERVICE RELATED ACCIDENTS/INJURIES

This Policy applies to all WSC/WRC AmeriCorps members' service related accidents/injuries.

WSC/WRC members who are injured during the performance of their AmeriCorps service must report the injury immediately to their site/project supervisor, even if an L&I claim is not submitted.

Members are entitled to L&I worker's compensation benefits to cover injury treatment. However, because members are national service participants (not employees), they are not eligible for time loss benefits (see RCW 50.65.270). Labor & Industries (L&I) is the official determinant of a claim and benefit provider.

1. Sponsoring Organization Ensures that Member Follows WSC Procedures if They Have a Service Related Accident/Injury.

- Ensure the member completes the first page of the *Member Incident Report Form – FRM-133*
- Ensure the Project/Primary Site Supervisor or Sponsoring Organization's Safety Representative provides input on page two of the Member Incident Report Form.
- The completed report must be submitted to the WSC/WRC program coordinator within 5 days of the accident/injury.
 - Site/Project Supervisor will complete the form to the best of their ability if the member is unable to do so.
- If a doctor's care is needed the member must tell the doctor it is a service related injury and that they are covered under L&I.
 - Submit a copy of the L&I claim form to WSC when completed.

PROCESSING WORKERS' COMPENSATION (L&I) CLAIMS

2. Program Coordinator Assists Sponsoring Organization

Upon learning of the injury, WSC program coordinator will work with sponsoring organization staff to ensure that:

- The completed Accident/Incident report form is submitted to WSC within 5 days of the reported injury. This report is to be submitted even if a member did not submit an L&I claim.
- The member and sponsoring organization understand that there is no time loss benefit for WSC AmeriCorps members.
- The member is aware that they are to use "AmeriCorps participant" as their occupation on the L&I claim form, and is not an employee.
- The sponsoring organization takes appropriate action to prevent any type of future occurrences.