



A partnership of The Washington Service Corps and the Office of Superintendent of Public Instruction.

Member Exit Evaluation

Instructions: To be completed by Project/Primary Site Staff upon member exit. Sign and send to WSC/WRC with member exit form.

Total Required Hours: 1,700 1,200 900

Total Hours Upon Exit: _____

Has the member completed at minimum the required number of hours to receive an education award?

Yes No

Please answer the following two questions carefully.

An answer of “No” on either question means the member did not perform satisfactorily and will never be allowed to serve in any AmeriCorps program again.

- This should only be used when there is **documented** misconduct or extremely poor performance. (examples include a member abandons the position or refuses to complete exit paperwork; is insubordinate; or has chronic unexcused attendance issues that affect performance)
- This should NOT be used solely because a member exited early.

Has the member satisfactorily completed assignments?

Yes No

Has the member met other performance criteria clearly communicated at the beginning of the term of service?

Yes No

Member Name: _____

- By signing below, I acknowledge receipt of a copy of this evaluation.

Member Signature: _____ Date: _____

Site Staff Signature: _____ Date: _____

WSC Signature: _____ Date: _____