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| **WSC Performance Plan – Academic Improvement** |
| **Sponsoring Organization Name:**       |
| **Focus Area: Education** **Performance Measure: Academic Improvement**  |
| **Performance Plan** | **Target** |
| **Output 1:** Number of students will start participation in WSC – sponsored K-12 **Academic Improvement education programs** |       |
| **Output 2:**  Number of students will complete participation in WSC – sponsored K-12 **Academic Improvement education program (Output 2 target must be 75% of Output 1 target)** |       |
| **Outcome:**  Number of students that complete participation in WSC-sponsored K-12 Academic Improvement education programs will demonstrate improved academic performance in literacy and/or math **(Outcome target must be 50% of Output 2 target)** |       |
| **Data Collection Process** |
| **Performance Measure Training** |
| 1. Describe the process to train **members, site staff and other program staff** on data collection.
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| **Output Tracking**  |
| 1. Describe the procedure to ensure an unduplicated count of students.
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| 1. Describe the minimum dosage necessary for students to complete the program. (frequency, intensity, & duration)
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| 1. Describe your procedure for administering and collecting pre/post student assessment surveys.
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| **Outcome Measurement – Data Analysis** |
| 1. **Provide** the name and details of the pre/post student assessment instrument, and how the instrument is sufficient to measure student improvement.
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| 1. Describe the level of improvement necessary for students to be included in the Outcome.
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| 1. How will your outcome results inform decision making and project improvement?
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| **Quarterly Reporting** |
| 1. Identify who is responsible for aggregating performance data for quarterly WSC reporting.
 | Name      | Phone       | Email      |
| 1. Describe how you collect, retain and store all source documentation.
 |       |
| 1. Describe your process to secure student and other confidential data.
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