

Effective: July 8, 2026

Revised: N/A

Cancels: N/A



SME Author: David Reid

Approved: Ashley Palmer

POLICY

Focus Area: Site & Member Svc

See Also: Member Placement Contract; Member Service Agreement; 45 CFR Part 2522

POL – 161

MEMBER RECRUITMENT AND ENROLLMENT

This Policy applies to all Washington Service Corps (WSC) AmeriCorps members, including Washington Reading Corps (WRC) members and any AmeriCorps project area managed by WSC.

Sponsoring Organizations are responsible for the initial recruitment and selection of the member-applicant to be enrolled in AmeriCorps for the program year. If the Sponsoring Organization does not select an applicant in time for enrollment, WSC has the right to select and enroll an applicant into the project's member position.

1. All Sponsoring Organizations will comply with POL-161 and PRO-161.
2. Members must be enrolled in a WSC program via a recruitment and formal enrollment process to be eligible to serve or accumulate service hours.
3. The Sponsoring Organization is responsible for applicant selection and enrollment. WSC staff will support recruitment efforts and reserve the right to assign appropriate applicants into positions where eligible, if the Sponsoring Organization does not place member by the date specified by WSC.